

IGFA/REG/2023
15.4.2023

Dear Sir/Madam,

This has reference to the 69th IIGF scheduled to be held from 26 – 28 June, 2023 at Hall Nos. 1, 3, 5& 7, IEML, Greater Noida.

We would be organizing Fashion shows on all the three days of the fair – one in the morning and second one in the evening at the fair venue.

You are requested to send your best rate for the following as per the format given below:-

<u>S.No.</u>	<u>Particulars</u>	<u>Rate for Six Shows</u>	<u>Rate for three Shows</u>
1.	Stage, Ramp, Carpet & Masking	Rs. _____	Rs. _____
2.	Sitting arrangement (approx.150 persons) - Multi Layer sitting	Rs. _____	Rs. _____
3.	Compere Fee	Rs. _____	Rs. _____
4.	Audio Visual and Computer animation	Rs. _____	Rs. _____
5.	Choreography and Production (Kindly indicate name of choreographer and previous shows details)	Rs. _____	Rs. _____
6.	Light and Sound technicians	Rs. _____	Rs. _____
7.	Music Recording and Studio Charges	Rs. _____	Rs. _____
8.	Back Stage Helpers Fee	Rs. _____	Rs. _____
9.	Wardrobe Manager's Fee	Rs. _____	Rs. _____
10.	Truss Lights and Sound rental	Rs. _____	Rs. _____
11.	Cost of 14 Indian Female Models + 6 Male models (At least the models should be of international standard).	Rs. _____	Rs. _____
12.	LED Wall (H-10 ft, L – 15 ft, Quality 5P) for the stage	Rs. _____	Rs. _____
13.	Cost of Airfare and accommodation (In case of outstation models)	Rs. _____	Rs. _____
14.	You would provide one big LED screens of wall (Length – 15 ft; Height – 10 ft; Quality 5P) to be mounted on truss during three days of the fair for Inaugural area or so.	Rs. _____	Rs. _____
15.	You will provide one LED of size 24 ft x 10ft to be mounted on truss during three days of the fair in the central passage	Rs. _____	Rs. _____
16.	Others (If any)	Rs. _____	Rs. _____
	17. Total Amount Payable for 6 Shows:	Rs. _____	Rs. _____
	18. Total Amount payable for 3 shows:	Rs. _____	Rs. _____
	Less: Discounts, if any	Rs. _____	Rs. _____
	19. GST (Please indicate)	Rs. _____	Rs. _____

20. Net Amount Payable

Rs. _____

Rs. _____

You would be required to submit an EMD/Performance Guarantee of Rs. 50,000/- in favour of IGFA by way of Demand Draft payable at New Delhi along with your quotation letter. The EMD/Performance guarantee of the successful bidder will be released after the conclusion of 69th IIGF, June, 2023, once the final payment has been settled.

Please send your quotation to the undersigned at **304, Bhikaji Cama Bhawan, 3rd Floor, Bhikaji Cama Place, New Delhi - 110 066 latest by 1st May'2023.**

Thanking you,

Yours faithfully,

Rajiv Bhatnagar
Executive Director