

IGFA/REG/2024
16.4.2024

Dear Sir/Madam,

This has reference to the organization of 71st IIGF scheduled to be held from 25 - 27 June, 2024 at Hall No. 2, Yashobhoomi, Dwarka, New Delhi.

We would be hiring the services of Boy/Girl Guides during the fair days /pre-fair days at the venue/Official Hotels. Please ensure that the Boys/girls suggested by you should be smart, active, English speaking & able to deliver their best as per our requirement.

You are requested to send your best rate for hiring of boy/girl guides as per the following format: -

Sr. No.	Description	Rates per 10 hours shift (9.00 AM to 07.00PM) (In Rs.)
1.	Female Hostesses	
2.	Male Host	
3.	Extra hour (per hour rate) for Female hostess	
4.	Extra hour (per hour rate) for Male host	
5.	Taxes/GST (if any) - Please specify	
6.	Whether you have worked in the earlier editions of IIGFs. If yes, kindly mention the IIGF Number and Year.	

You would be required to submit an EMD/Performance Guarantee of Rs. 15,000/- in favour of IGFA by way of Demand Draft payable at New Delhi along with your quotation letter. The EMD/Performance guarantee of the successful bidder will be released after the conclusion of 71st IIGF, June, 2024, once the final payment has been settled.

Please send your quotation to the undersigned at **304, Bhikaji Cama Bhawan, 3rd Floor, Bhikaji Cama Place, New Delhi - 110 066 latest by 22nd April'2024.**

Thanking you,

Yours faithfully,
Rajiv Bhatnagar
Executive Director