

IGFA/REG/2024  
16.4.2024

Dear Sir/Madam,

This has reference to the organization of 71<sup>st</sup> IIGF scheduled to be held from 25 - 27 June, 2024 at Hall No. 2, Yashobhoomi, Dwarka, New Delhi.

We would set-up a Medical Centre at the venue during fair/pre-fair days for providing medical facilities.

You are requested to send your best rate for the following as per the format given below:

Description Of Work	Amount (Rs.)
For Setting up of Medical Centre by providing one MBBS doctor, one qualified Nurse and experience paramedic, requisite equipments and first aid kit containing emergency medicines/injections, dressings, suture material, weighing machine, blood sugar checking machine, Oxygen cylinder etc, Two Wheel Chairs and one Stretcher. One Ambulance with Life saving support equipments and medicines stationed at Yashobhoomi, Dwarka for 6 days.	
1. Total Cost	Rs. _____
2. Taxes/GST (if any)	Rs. _____
3. Total cost incl. taxes/GST	Rs. _____
Whether you have worked in the earlier editions of IIGFs. If yes, kindly mention the IIGF Number and Year	

- I. The agency would have to set-up a Medical Room during the fair/pre-fair days at Yashobhoomi, Dwarka, New Delhi.
- II. The Agency shall provide one MBBS Doctor, a qualified nurse, an experienced paramedic and various equipments and First Aid kit containing emergency medicines/injections, dressings, suture material, splints, Oxygen cylinder, etc., Two wheelchairs, one stretcher, weighing machine, blood sugar checking machine and an Ambulance with life support equipments on all the 4 days as indicated above.
- III. The fully equipped ambulance will be stationed at Yashobhoomi, New Delhi during the fair timings on all 3 days of the fair and one day prior to the fair.

- IV. The agency should drop the patient (in case of medical mis-happening) to the nearby hospital after providing first-aid services.
- V. The agency should have tie-up with nearby hospitals within the vicinity of Yashobhoomi , New Delhi.
- VI. The record/ details/list of patients to whom the medical services rendered may be prepared on daily basis and to be given to organizer along with the invoice
- VII. An area of 18 sq. mtrs. would be provided by the organizer for the purpose of setting-up of the Medical room within the fair premises.

You would be required to submit an EMD/Performance Guarantee of Rs. 10,000/- in favour of IGFA by way of Demand Draft payable at New Delhi along with your quotation letter. The EMD/Performance guarantee of the successful bidder will be released after the conclusion of 71<sup>st</sup> IIGF, June, 2024, once the final payment has been settled.

Please send your quotation to the undersigned at **304, Bhikaji Cama Bhawan, 3<sup>rd</sup> Floor, Bhikaji Cama Place, New Delhi - 110 066 latest by 22<sup>nd</sup> April'2024.**

Thanking you,

Yours faithfully,

Rajiv Bhatnagar  
Executive Director