

IGFA/REG/2024
16.4.2024

Dear Sir/Madam,

This has reference to the organization of 71st IIGF scheduled to be held from 25 - 27 June, 2024 at Hall No. 2, Yashobhoomi, Dwarka, New Delhi.

We would be hiring the services of an agency for providing transport services during the fair days /pre-fair days. To provide Innova, Dzire, Honda City, etc. cars for transportation of buyers/participants from the official hotels to the fair venue and vice versa and also for dropping purpose. However, the actual requirement would be intimated at a later stage.

You are requested to send your best rate for hiring of cars as per the following format: -

Sr.	Requirements	Rates per vehicle		Extra hours charges (per hour)	Extra Kms. Charges (per K.M.)
		80 kms / 8 hours	200 km/ 16 hours		
1	Innova Crysta				
2	Honda City/Dzire or similar category car				
3	Wagon R or similar category car				
4	Night Charges (after 11.30 PM)				
5	Taxes (if any)				
6	Whether you have worked in the earlier editions of IIGFs. If yes, kindly mention the IIGF Number and Year.				

- State and Local Entry Permits/Fee, Toll Tax, Parking, & GST extra as applicable on actual. Night charges would be paid after 11.30 PM.
- For dropping purpose, the kilometers and hours would be calculated from Garage to Garage (maximum acceptable limits is 10 kms or garage, whichever is less.)

You would be required to submit an EMD/Performance Guarantee of Rs. 10,000/- in favour of IGFA by way of Demand Draft payable at New Delhi along with your quotation letter. The EMD/Performance guarantee of the successful bidder will be released after the conclusion of 71st IIGF, June, 2024, once the final payment has

been settled.

Please send your quotation to the undersigned at **304, Bhikaji Cama Bhawan, 3rd Floor, Bhikaji Cama Place, New Delhi - 110 066** latest by **22nd April'2024**.

Thanking you,

Yours faithfully,
Rajiv Bhatnagar
Executive Director